



INSTITUT C.D. HOWE INSTITUTE

Employment Opportunity: Junior Policy Analyst

The C.D. Howe Institute, Canada's leading independent, non-partisan public policy research institute, seeks a Junior Policy Analyst to join its research team on a full-time, permanent basis. The role offers a unique opportunity to inform debates over health and human capital policy in Canada. This position reports to a Senior Policy Analyst and will work under the guidance of other senior research team members to further the Institute's mission to advance living standards by promoting economically sound public policy.

Responsibilities:

- Support key Institute projects, as may be identified from time to time by their supervisor and relevant Institute advisory Councils, through research and drafting of reports, in collaboration with other Institute research staff and, eventually, as author, within the timelines identified for the projects.
- Respond in a timely way to requests for data, literature reviews, or analysis from senior research staff pertaining to Institute research projects or presentations.
- As do all members of the Institute's Research team, contribute ideas for research and events that advance the Institute's mission, and comment on papers and paper prospectuses that circulate internally from time to time.
- Perform other tasks as may be assigned to achieve the team's annual operating plan.

The ideal candidate will have:

- A graduate degree in economics, public policy, public health or another quantitative field of study, with a focus on health care and human capital policy.
- A minimum 2 years of relevant experience with solid grounding and demonstrated research capability on health and human capital public policy topics. In particular, prior experience or research related to health systems and insurance models, the life sciences and biotechnology industry, and/or supply and demand for skills and labour, would be important assets.
- An active interest in Canadian policy issues, with general knowledge of Canadian history, politics, public finance and government institutions;
- Excellent oral and written communication skills, with an ability to explain complex concepts to specialist and non-specialist audiences (bilingualism would be an asset).
- Proficiency with statistical data analysis, including finding appropriate data sources, cleaning or constructing data sets and econometric analysis using statistical software (e.g. R, Stata, Excel, Python).

What we can offer you:

- Opportunities to do challenging work and progressively take on greater responsibilities for career growth
- Competitive compensation package
- Group savings plan with company match
- Health and dental benefits
- Paid time off
- Hybrid work environment
- Professional development opportunities
- Annual wellness account that promotes an active lifestyle
- Life insurance
- Prime downtown location (Toronto) close to transit, with opportunities to work from home

To Apply: We look forward to hearing from interested candidates. To apply, please submit a **resume and cover letter** to personnel@cdhowe.org by March 27, 2022. We thank all applicants for their interest. Only those being interviewed will be contacted.

